

# *Kansas Library Express*

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## **Agreement to Participate – New Members**

January 1 – December 31, 2024

c/o Northeast Kansas Library System, 4317 West 6<sup>th</sup> Street, Lawrence, KS 66049  
<http://kslibexpress.mykansasl原因.org/>

The undersigned library hereby expresses its intent to participate in the Kansas Library Express courier service from January through December, 2024. The cost is determined by the number of deliveries per week and the number of items shipped by the library. (See the 2024 fee schedule below.) The annual fee will be billed and payable prior to March 1, 2024. Libraries closed for one month or more may suspend delivery. Charges are pro-rated for the months no service is received. **Participation in KICNET state-wide interlibrary loan is required for libraries and is optional for regional systems of cooperating libraries. Libraries should maintain a minimal postage budget to allow for occasional shipments by mail to libraries not receiving courier service. Libraries are required to submit courier statistics monthly. Failure to do so could result in additional fees or loss of service.**

Sign and return Participant Agreement and Directory Form to the address above.

**Name of Library:** \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_

**Title:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Check number of days per week service is requested and estimate annual volume:**

\_\_\_\_\_ 3 days/week \_\_\_\_\_ 5 days/week

**Estimated shipping volume** (January 1 through December 31, 2024) is \_\_\_\_\_

- The base fee is \$1,855 for 3 days/week service and \$4,120 for 5 days/week. This rate is for 12 months service from January through December, 2024.
- Above a volume of 4,000, a volume surcharge of \$500 for each 3,000 items is added. Libraries shipping more than 7,000 items must have 5 days/week service.
- Each regional system of cooperating libraries supports interlibrary loan resource sharing in some fashion. **Libraries should contact their regional system for further information.**

Annual volume shipped	Charge for service 3 days/week	Charge for service 5 days/week
Up to 3,999 items	\$ 1690	\$ 3850
4,000 to 6,999 items	\$ 2190	\$ 4350
7,000 to 9,999 items	Must have service 5 days/week	\$ 4850
10,000 to 12,999 items	Must have service 5 days/week	\$ 5350*

\*For libraries shipping more than 13,000 items, volume charges increase \$500 for each additional 3,000 items up to 34,000. This fee schedule is **for January through December 2024.**